



**GOVERNMENT OF KHYBER PAKHTUNKHWA**  
**CLIMATE CHANGE FORESTRY, ENVIRONMENT**  
**AND WILDLIFE DEPARTMENT**  
**(Section Environment)**

No. SO/ENVT /CCFE&WD/4-2/ECP-2025

Dated, The Peshawar, 23<sup>rd</sup> June, 2025

**NOTIFICATION**

**Peshawar Dated the 23/06/2025**

**No. SO/ENVT /CCFE&WD/4-2/ECP-2025:** In exercise of powers conferred under Sub-Section 3 of Section 3 of the Khyber Pakhtunkhwa Environmental Protection Act, 2014, (Khyber Pakhtunkhwa Act No. XXX of 2022), the Khyber Pakhtunkhwa Environment Protection Council (EPC) in its 3<sup>rd</sup> Meeting held on 13.05.2025 has been pleased to approve the following rules of procedure:

**1. Title and commencement:** (i) These rules of procedure may be called the Khyber Pakhtunkhwa Environmental Protection Council Rules of Procedure, 2025.

(ii) These rules shall come into force at once.

**2. Definitions:** (i) In these rules, unless there is anything repugnant in the subject of context,-

(a) 'Act' means the Khyber Pakhtunkhwa Environmental Protection Act 2014,

(b) 'Chairperson' means Chairperson of the Council,

(c) 'Member' means a member of the Council,

(d) 'Secretary' means the Secretary of the Council.

(e) 'Vice Chairperson' means Vice Chairperson of the Council,

(ii) All other words and expressions, used in these rules but not defined in this Section, shall have the same meanings as are assigned to them under the Act.

**3. Meetings of the Council:** (i) A meeting of the Council shall be called with the approval of the Chairperson, on such date and at such time and place as may be specified by him.

(ii) The date of each meeting of the Council **along with the draft agenda** shall be communicated to the members by the Secretary at least fourteen (14) days prior before the date of the meeting.

(iii) The agenda of a meeting of the Council, after having been approved by the Vice- Chairperson, shall be electronically communicated to the members at least seven (7) days before the meeting.

(iv) A member may propose an item to be included in the agenda of a Council meeting along with an explanatory note regarding the admissibility of the proposed item vis a vis the functions and powers of the Council as per Section 4 of the Act. The Vice chairperson may approve the proposed item to be included in the agenda or otherwise intimate reason(s) for its inadmissibility to the member concerned.

(v) An item may be added to the agenda during a meeting with the approval of three- quarters (3/4th) / of the members present.

(vi) One-third of the Council members shall constitute quorum for a meeting

(vii) Any matter before the Council for which a consensus is not reached, may be decided with a simple majority of the members present.

(viii) Subject to permission from the Chairperson, non-members may be allowed to participate and speak in a meeting for the purpose of assisting the Council on any specific matter.



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**4. Transaction of business by circulation:** Any matter that needs to be urgently brought before the Council and a meeting for this purpose cannot be convened immediately may with the approval of the Vice chairperson be circulated to the members. A decision on the matter may be taken with a simple majority of the total membership in one of three ways: approve the motion presented as is OR reject the motion OR recommend the motion to be brought before a meeting of the Council.

**5. Constitution and mandate of Committees:** (i) There shall be a standing committee of the Council for Operations and Strategy having membership and mandate as follows:

- (a) The Council may appoint at least five (5) of its members to the Committee Including the Director General EPA who shall also serve as its Secretary.
- (b) Committee members shall elect a Chair from amongst themselves.

**(c) Functions of the Committee:**

- I. Proposed agenda items for the Council shall be routed through the Committee for its detailed deliberations before the Council meeting and to formulate any recommendations on the agenda items.
- II. Notwithstanding anything contained in sub-clause 1) above, the Vice- Chairperson in his sole discretion may place any agenda items directly before the Council in the interest of expediting any matters of urgent nature.
- III. All Council members shall be informed of the date, time, venue and agenda at least seven (7) days prior to every committee meeting. Explanation: This is to allow Council members who are not on the Committee to participate in detailed discussions on items of their interest.
- IV. The Committee shall bi-annually submit a report to the Council regarding the Council's progress on functions entrusted to it under Section 4 of the Act.

(ii) The Council may constitute or abolish any standing committee(s) through appropriate amendment of these rules.

(iii) Notwithstanding anything contained in sub-sections (i) and (ii) above, the Council may constitute any ad hoc committee(s) for specific tasks without requiring amendment in these rules.

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Secretary to Govt. of Khyber Pakhtunkhwa  
Climate Change, Forestry, Environment & Wildlife Department

**No. SO/ENVT /CCFE&WD/4-2/ECP-2025:**

**Copy for information to:**

- 1. All members of Environmental Protection Council (EPC), Khyber Pakhtunkhwa.
- 2. PS To Secretary Climate Change, Forestry, Environment and Wildlife Department, Khyber Pakhtunkhwa

  
Muhammad Ishaq  
Section Officer (Environment)