

Request for Proposal (RFP)

Dear Sir/Madam,

1. You are requested to submit a proposal for Updation State of Environments report under developmental budget head PR-5153 As per enclosed Terms of Reference (TOR). The offeror(s) should submit single proposal for the assignment mentioned below:

(i). Collection of Primary Data.

(iii). GIS Mapping, graphical presentation formatting and designing of the Profile.

(iv). Printing of 500 copies of the profile and one electronic copy.

2. To enable you to submit a proposal, attached at :

- i. Instructions to Offers (Annex I)
- ii. General Conditions of Contract..... (Annex II)
- iii. Terms of Reference (TOR).....(Annex III)
- iv. Proposal Submission Form(Annex IV)
- v. Price Schedule(Annex V)
- vi. Table of content of the profile(Annex VI)

3. Your offer comprising of technical proposal and financial proposal, in separate sealed envelopes, should reach the following address no later than ~~February 27th 2026.~~ *06-03-2026*.

4. For any additional information you may wish to obtain, please write to the Director General Environmental Protection Agency, Khyber Pakhtunkhwa 3rd Floor, SDU Building, Khyber Road Peshawar Cantt or Call on Telephone No. 091-9210282 and 9210263. The Agency endeavor to provide information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your proposal.


Director General
Environmental Protection Agency
Government of Khyber Pakhtunkhwa

Attal

17
12/2



GOVERNMENT OF Khyber Pakhtunkhwa
Environmental Protection Agency

Request for Proposal

For
Consultancy Services for
"UPDATING ENVIRONMENT REPORT at 36 Districts of the
Province of KHYBER PAKHTUNKHWA

Attal

3rd Floor, SDU Building, Khyber Road Peshawar.

Instructions to Offerors

A. Introduction

- **General**

The purpose of RFP is to invite Technical and Financial proposals from reputed environmental laboratory, environmental consultant/firm/organization to develop a state of environment report on the format already available with EPA in the form of the Revised Environmental Profile it should be in line with the format of the State of Environment Report. The firm should be having at least 10 years of professional experience in Data collection, Analysis and Surveys, formulation/preparation of Environmental Reports. Collection of Primary Data of Air, Water, Soil, and Noise through certified Environmental Laboratory preferably certified with the EPA KP and having the equipment is per the National Ambient Air Quality Standard Parameter and in accordance with the APHA (American public health association standards methods.

- **Cost of proposal**

The Offeror shall bear all costs associated with the preparation and submission of the proposal, EPA, KP will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.

B. Solicitation Documents

- **Contents of solicitation documents**

Proposals must offer services for the total requirement. Proposals offering only part of the requirement will be rejected. Failure to comply with these documents will be at the Offeror's risk and may affect the evaluation of the proposal. The applicant/offeror should be registered with the KPPRA and should be a tax payer.

- **Clarification of solicitation documents**

A prospective Offeror requiring any clarification of the Solicitation Documents may notify the procuring entity in writing at the organization's mailing address or fax number indicated in the RFP. The procuring entity will respond in writing to any request for clarification of the Solicitation Documents that it receives earlier than two weeks prior to the deadline for the submission of proposal. Written copies of the organization's response (including an explanation of the query but without identifying the source of inquiry) will be sent to the prospective Offerors that has received the Solicitation Documents.

Outfall

AZ

- **Amendments of solicitation documents**

At any time prior to the deadline for submission of proposals, the procuring entity may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Offeror, modify the Solicitation Documents by amendment.

All prospective Offerors that have received the Solicitation Documents will be notified in writing of all amendments (if any) to the Solicitation Documents.

In order to afford prospective Offerors reasonable time in which to take the amendments into account in preparing their offers, the procuring entity may, at its discretion, extend the deadline for the submission of proposals.

C. Preparation of Proposals

- **Language of the proposal**

The proposals prepared by the Offeror and all correspondence and documents relating to the proposal shall be written in the English language.

- **Documents comprising the proposal**

The Proposal shall comprise the following documents:

- (a) Proposal submission form;
- (b) Technical part of the Proposal prepared in accordance with instructions in clause 8, including documentation to demonstrate that the Offeror meets all requirements;
- (c) Price proposal/schedule, completed in accordance with clauses 9;

- **Proposal form**

The Offeror shall structure the technical part of its Proposal as follows:

- (a) **Experience and standing**

This section should provide corporate orientation to include the offeror's brief description of the past and present activities and projects completed and ongoing in the relevant field preferably in KP and on the pure subject of the job. It should focus on services related to the Proposal. Only those similar projects would be taken up for evaluation for which the client certifies the scope of services cost of the project and cost of consultancy services department or the offer thereof furnishes evidence.

Autah

*OK
WJ*

This section should also describe the organizational unit(s) that will become responsible for the contract, and the general management approach towards a project of this kind. The Offeror should comment on its experience in similar projects and identify the person(s) representing the Offeror in any future dealing with the procuring entity.

(b) Resource plan - personnel

This section should fully explain the Offeror's resources in terms of personnel and facilities necessary for the performance of this assignment. It should describe the Offeror's current capabilities/facilities and any plans for their expansion.

(c) Approach and proposed methodology

This section should demonstrate the Offeror's responsiveness to the objectives of RFP, detail description of proposed methodology and work plan schedule to meet the specific components of the assignment, addressing the requirements, as specified, point by point in TORs; and providing a detailed description of the essential performance characteristics proposed warranty; and demonstrating how the proposed methodology meets or exceeds the specifications

The technical part of the Proposal should not contain any pricing information whatsoever on the services offered. Pricing information shall be separated and only contained in the appropriate Price Schedules

It is mandatory that the Offeror's Proposal numbering system corresponds with the numbering system used in the body of this RFP. All references to descriptive material and brochures should be included in the appropriate response paragraph, though material/documents themselves may be provided as annexes to the Proposal/response.

• Financial Proposal/Prices Schedule

The Offeror shall indicate on an appropriate Price Schedule for the whole assignment, including personnel remuneration, price of services to render, management cost and printing and reporting costs (if any). Note that price proposal should be lump sum amount inclusive for all the services to be provided under the contract. Open ended price proposal shall be rejected. As mentioned in Annex V

• Proposal currencies

All prices shall be quoted in PKR.

H
12/2
Antall

- **Period of validity of proposals**

Proposals shall remain valid for one hundred and twenty (120) days after the date of Proposal submission prescribed by the procuring entity, pursuant to the deadline clause. A Proposal valid for a shorter period may be rejected by the procuring entity on the grounds that it is non-responsive.

In exceptional circumstances, the procuring entity may solicit the Offeror's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. An Offeror granting the request will not be required nor permitted to modify its Proposal.

D. Payment

1. Mode of Payment

Payments will be dispersed in four installments

- First installment @ 15% of the total amount as mobilization advance.
- Second installment @ 30% will be released after submission of primary data submission not less than 50% and cross examination by the project monitoring committee.
- Third installment @ 35 % will be released after the complete submission of the all-primary data second workshop and preliminary final report.
- Final payment @ 20% to the consultant shall be made only when the consulting services have been completed satisfactorily by submission of the required report by the firm and duly certified by the competent authority/technical committee of the EPA.

2. Terms of Payment

Selected Firm will be entitled to payment by Environmental Protection Agency against bill duly supported by the following documents: -

- Bill in Original.
- Receipt/Report of Deliverables.
- Certificate to the effect that the billed amount has not been claimed or received earlier.
- Inspection Certificate issued by the Committee.
- Delivery Challan.

Handwritten signature

Handwritten initials
12/2

- Payment will be made through crossed Cheque in favor of selected firm/company after deduction of Taxes as per Government rules & regulations.
- In case the firm/company is exempt for deduction at source a certificate shall be provided.

3. Delivery Period

- The successful firm/company will be liable to execute and complete the task/assignment within 18 months of award of work.
- An Expert Committee/inspection committee comprising Director General EPA, chief analyst of the regions, one DD from headquarter and representative of the Department of Environmental Sciences and institute of chemical Sciences university of Peshawar and shall be constituted to ensure that the quality of the work has been done as per International Standards / Requirements and addressing all the sectors included in this RFP

4. Call Deposit

- The earnest money @ 2% of the Proposal/Offer in the shape of deposit at call from any scheduled bank in the name of Director General EPA shall be accompanied with the Proposal documents.
- Bank guarantee of 5% shall be deposited with EPA before the release 1st payment and this amount shall be released after the final payment and satisfactory obligation compliance.
- The earnest money of successful firm shall not be refunded and will automatically be converted in the security deposit.
- No Proposal/Offer will be entertained without earnest money.

5. Sales Tax and Other Government Duties

All taxes, duties, sales tax, service tax and other Government charges are the responsibility of the Firm/Company.

E. Submission of Proposals

• Sealing and marking of proposals

1. Proposal will be submitted as per two envelope system i.e. Technical and financial Proposals separately and sealed in an outer envelope, marked with

of
12/2
- *Attal*

And address to:

**Director General
Environmental Protection Agency
Government Khyber Pakhtunkhwa,
3rd Floor, SDU Building, Khyber Road, Peshawar.**

2. The technical proposal will be evaluated by the technical committee and the financial proposals of the short-listed firms will be opened in the presence of authorized representatives of the firms which will be informed accordingly, at the office of EPA, SDU Building, Third Floor, Khyber Road Peshawar.
3. Rates should be quoted in both words and figures in the financial proposal submitted accordingly as per (annex V)
4. Un-sealed technical and financial proposals will not be accepted.

E. Evaluation of Technical Proposal

A two-stage procedure is utilized in evaluating the proposals, with evaluation of the technical proposal being completed prior to any price proposal being opened and compared. The price proposal of the Proposals will be opened only for submissions that passed the minimum technical score of 60% of the obtainable score of 100 points in the evaluation of the technical proposals. The competent forum may however, decide to lower the qualifying marks to 50% if required in any particular case when the offerors with minimum score of 60% are not available.

In the Second Stage, the price proposals of all Offeror(s), who have attained passing score in the technical evaluation, will be opened and compared. The Offeror(s) scoring the highest on the technical and financial proposal combined offering the best value for money will be awarded the contract.

Handwritten signature

Handwritten initials

TECHNICAL EVALUATION CRITERIA

Summary of Technical Proposal Evaluation Forms		Score Weight	Points Obtainable	Company / Other Entity				
				A	B	C	D	E
1.	Experience and standing of Firm / Organization submitting Proposal	20%	20					
2.	Personnel for the report and Laboratory, capabilities and experience.	50%	50					
3.	Proposed Methodology and Work Plan	30%	30					
Total			100					

The obtainable number of points specified for each evaluation criterion indicates the relative significance or weight of the item in the overall evaluation process. Minimum 40% marks in each category shall be mandatory for a firm/organization to be qualified & considered for award of consultancy. A detail technical evaluation criterion is available in the guidelines for the selection of consultants issued by Finance Department Government of Khyber Pakhtunkhwa.

The weight age of Technical and Financial Proposal shall be in the ratio of 70:30 i.e 70% Technical and 30% financial scoring as per Provincial Government rules and regulations. The aggregate of the same shall be calculated and the highest scorer will be awarded with the contract.

NOTE: CVs OF ALL PERSONNEL SHOULD BE ATTACHED WITH THE PROPOSAL STATUS OF THE LABORATORY AND SAMPLES OF AIR WATER CONDUCTED BE SUBMITTED WITH THE PROPOSALS IN TABULATED FORM.SAMPLE ANALYSIS REPORTS SHOULD ALSO BE SUBMITTED FOR AT LEAST 15 PROJECTS.

Antell J
12/2

F. Award of Contract

a) Award criteria, award of contract

The procuring entity reserves the right to accept or reject any Proposal, and to annul the solicitation process and reject all Proposals at any time prior to award of contract, without thereby incurring any liability to the affected Offeror or any obligation to inform the affected Offeror(s) of the grounds for the Purchaser's action

Prior to expiration of the period of proposal validity, the procuring entity will award the contract to the qualified Offeror whose Proposal after being evaluated is considered to be the most responsive to the needs of the organization and activity concerned.

b) Purchaser's right to vary requirements at time of award

The Purchaser reserves the right at the time of award of contract to vary the quantity of services and goods specified in the RFP without any change in price or other terms and conditions.

c) Signing of the contract

Within 30 days of receipt of the contract the successful Offeror shall sign and date the contract and return it to the Purchaser.

Handwritten signatures and initials in blue ink.

General Conditions of Contract

1. LEGAL STATUS

The Contractor shall be considered as having the legal status of an independent contractor vis-à-vis the procuring entity. The Contractor's personnel shall not be considered in any respect as being the employees or agents of the procuring entity.

2. TERMINATION

Either party may terminate this Contract for cause, in whole or in part, upon thirty days notice, in writing, to the other party. The initiation of arbitral proceedings in accordance with Article 14 "Settlement of Disputes" below shall not be deemed a termination of this Contract. The procuring entity reserves the right to terminate without cause this Contract at any time upon 15 days prior written notice to the Contractor, in which case procuring entity shall reimburse the Contractor for all reasonable costs incurred by the Contractor prior to receipt of the notice of termination.

In the event of any termination by procuring entity under this Article, no payment shall be due from procuring entity to the Contractor except for work and services satisfactorily performed in conformity with the express terms of this Contract. The Contractor shall take immediate steps to terminate the work and services in a prompt and orderly manner and to minimize losses and further expenditures.

Should the Contractor fail to complete the work thereof within the specified period, the procuring entity reserves the right at his option either: -

- To recover from Contractor the liquidated damages levied at the rate of 2% per month.
- To award the work to any other Contractor without notice at the Contractor risk and cost.

If during the course of execution of the contract the Contractor is black-listed by any Government Department /Body, the procuring entity may proceed with all or any of the actions detailed below: -

- To allow the contract to run its course till completion in accordance with the terms and conditions of the contract: OK [Signature]
- To stop further work with or without financial repercussions: 12/2
- To cancel the contract with or without reservation of rights.

3. FORCE MAJURE

While terminating the contract for breach of contract or imposing liquidated damages, the Parties shall give due consideration to the circumstances leading to the breach of contract or delay on which you had no hold, examples of which are: -

- a) Act of enemy or God:
- b) Lockout, strikes:
- c) Restrictions imposed by the Government in the matter.
- d) Injunction granted by a lawful court restraining you from executing the contract unless such injunction was due to any alleged irregularity committed by you.

4. DEMURRAGE

Should any demurrage charge be incurred due to any of the reasons mentioned below the same shall be deducted from the Contractor bills or recovered as a separate item (the decision of procuring entity, regarding fixation of responsibility in this connection shall be binding on Contractor);-

- a) Owing to delay in forwarding/delivery of relevant documents etc.
- b) Due to reason not specified above but for which you are responsible.

5. INSPECTION AND REJECTION

a) The Evaluation Committee may reject a part or the whole of the work done Proposed for inspection, if after inspection, such portion thereof, as Committee may decide in its discretion, Committee is satisfied that the work done is below the requirements of the particulars governing the contract given in the RFP;

b) The decision of the Evaluation/Inspection Committee shall be binding on Contractor;

c) If the items are rejected as aforesaid than without prejudice to the right of the procuring entity, the Contractor may submit through proper documentations the items/portion of work in replacement of those rejected but resubmission will not mean extension of delivery/execution period;

d) Upon final rejection the procuring entity shall have, the following rights: -

- I. To re-award the rejected work at Contractor cost and expense;
- II. To terminate the contract and recover the losses thereby incurs.

6. AUTHORITY TO MODIFY

No modification or change in this Contract, no waiver of any of its provisions or any additional contractual relationship of any kind with the Contractor shall be valid and enforceable against the procuring entity unless provided by an amendment to this Contract signed by the authorized official of the Parties.

7. OBSERVANCE OF THE LAW

The Contractor shall comply with all laws, ordinances, rules, and regulations bearing upon the performance of its obligations under the terms and conditions of this Contract in accordance with Laws of Government of Pakistan.

Attell AK
2/2

Terms of Reference for Consultant for Profile

1. Background:

The Environmental Protection Agency (EPA) Khyber Pakhtunkhwa intends to carry out / develop state of Environment Report of the 36 Districts of Khyber Pakhtunkhwa principally in line with the updated Environmental Profile and state of Environment Report, the agency will engage services of a consulting firm having sound qualification and experience in the relevant field. Particularly with reference to development of state of Environment Report, environmental analysis and data collection of the major segments of environment i.e. air, water, soil, & noise.

2. Objective of the assignment

- Development of the State of Environment Report on the format of the existing profile of KP but shall be restricted to collection of Primary data and the current trend on the basis of the earlier reported and developed Environmental profile of the seven divisional head quarters.
- Updating of the previous data (primary) ambient air, air pollution, water pollution, soil pollution, noise etc through surveys and analysis.
- Analyzing and consolidation of the primary and secondary data collected from the field and comparing to find out previous and current trends in the status/degree of pollution, highlighting the worst scenarios for general awareness.
- Highlighting of the major causes of environmental issues and its impact on the general public, health, social and economics.
- Updating, publishing and distribution of the updated revised environmental profile among the stakeholders for taking remedial actions in concerned sector.

3. Scope of Work

The consultant will carry out the following activities and task assigned under this study;

a) Primary Data Collection:

Primary data collection, sampling, laboratory analysis and comparative assessment of parameters with NEQS Standards for Air quality, Water quality, Soil quality, and Noise level across the Selected Points and in the 36 districts of Khyber Pakhtunkhwa. The sampling points shall include the hotspot as well as the areas with least pollution aspects. Moreover half of the air sampling should be conducted in winter and half in summer for three big cities (Peshawar, mardan

and Abbottabad) of KP. The Primary Data so collected will be analyzed and interpreted to provide an overall Status of Environment Situation of the atmospheric, water resources and land pollution in the province. The analysis shall be done from a certified environmental laboratory in Khyber Pakhtunkhwa or any other government recognized laboratory in this regard. **The GPS coordinates of the sampling points should be collected and plotted in the map of seven divisional head quarters of the province.**

The consultant firm shall use its own resources for the field sampling, transportation and analysis of samples for primary data acquisition. The resources of the EPA or its laboratory shall not be utilized for analysis or data collection in any case. The total number of samples at the seven divisional head quarters of the province for each category are given below:

S#	Types of Samples	No. of Samples	Priority Parameters	Sampling Districts/Points
1	Air quality	1800 (50 No of samples per District)	COx, NOx, SOx, SPM, PM _{2.5} , PM ₁₀ Points shall be revolved carried out during	To be specified by relevant Directorate of EPA
2	Drinking water quality	1800 (50 per District)	Taste, or dour, color, turbidity pH, NH ₄ , NO ₂ , NO ₃ , Total Alkalinity, Total Hardness, Ca Hardness, magnesium, Chloride, TDS, TOC, Sulphates, fluoride, Iodine, As, Fe, Mn, Na, K, total count, Faecal Coliform.	To be specified by relevant Directorate of EPA
3	Surface water quality	360 (10 per district)	DO, TDS, TSS, TOC, phosphates, Total pesticides, Heavy metals, Cd, Cr, Pb, Faecal Coli form, detergents, Cl, Sulphats	To be specified by relevant directorate of EPA
4	Soil quality	360 10 per district	SAR, Heavy metals, Ca, Mg, Boron, pH, Acidity, NPK, Pesticides.	To be specified by relevant directorate of EPA
5	Noise	1800 (50 per district)	Noise in dB as per NEQS criteria.	To be specified by relevant directorate of

			EPA
--	--	--	-----

Note:
The analysis report shall be either taken in the presence of EPA laboratory staff or at least should be countersigned from the relevant chief analyst if staff is not available. Further that the picking and boarding of the staff shall be done by the consultant firm.

b) Mapping and Reporting:

All primary data will be presented in tabulated forms and graphical presentation through charts and secondary maps. GIS mapping of the primary data collected at the seven divisional head quarters of the province.

c) Stakeholders Consultation:

The consultants will be responsible for stakeholder's consultation in all stages of the State of Environment Report starting from data collection, interpretation of data, validation of data and final sharing of draft report with all stakeholders and confirmation/authentication of data presented in the final report. The team must be available during the contractual period and for at least 2 months afterwards to meet with the concerned government officials to discuss findings and recommendations, if required to share and finalize the report and getting the stakeholder's feedback. The feedback from stakeholders shall be incorporated in the final report to be presented by the consultant to the Client (EPA).

d) Designing & Printing of Report:

The consultants/firm shall be responsible for the designing and color printing of final report and providing 500 hard copies of the updated report along with an electronic copy to the EPA at the end/completion of the project with all data tables, annexure, appendices and maps. The Final report will be prepared by consultant and presented on a specified format to be provided by the client (EPA).

Enrollment *JK*
12/2

4. Deliverables by Consultants:

The principal output/deliverable at the end of the consultancy will be submission of updated Environmental Profile/State of Environment Report Khyber Pakhtunkhwa printed in English. Five hundred (500) hard copies and two copy on USB will be provided to the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa along with all data, tables, annexure, appendices and maps etc.

5. Confidentiality of Findings:

All interview notes, documents, and information obtained as a result of this study are to be considered the property of the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa and should be handed over to EPA-Khyber Pakhtunkhwa in original and the same should not be discussed or shared with others without the express consent of the EPA. Similarly, findings and recommendations of the study should not be discussed with any third party without the expressed, written permission from the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa. The Environmental Protection Agency shall reserve the copy rights of the Final Environmental Profiles Report and the consultants shall not disclose the information and or use the same for any other purpose without prior approval of EPA, Khyber Pakhtunkhwa.

6. Reporting

The consultancy firm will be contracted by the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa and will report to Director General EPA through Chief Analyst, EPA-Khyber Pakhtunkhwa for guidance and advice if required.

7. Timing of Work.

The full and final report is expected to be presented not later than 18 months following the signing of the contract. A final draft report should be presented at least three months before completion of the project, so it can be reviewed by the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa and comments provided to the firm. The firm will meet with EPA's officials on a regular basis and present a progress report and discuss findings and work program on monthly basis.

8. Contractual Matters:

Matters of payment for work done and contractual responsibilities of the Environmental Protection Agency, Govt. of Khyber Pakhtunkhwa and the consultant will be detailed in the contract.

9. Qualification and experience of consulting firm.

The desired consultancy firm must possess the following qualification and experience:

- The firm must be a registered as consulting firm/corporate entity having national tax number and paid all applicable Government taxes (proof required).
- The firms have not been declared and or recommended for declaring black-listed by any Government.

Attel *of* *12/2*

➤ The firm must have sufficient paid human resources and expertise to carry out the assignment. The offered professional team should have the at least following Members whose Detailed CVs must be provided to conduct the proposed study:

- Team leader should have master degree in natural sciences or B.E, BSc engineering and should have competency to compile the data, and interpret in scientific way as well have capability to motivate his team.
 - One expert in water, having master degree in chemistry/microbiology at least 10 years experience in water sampling, analysis, interpretation and reporting
 - One expert in air having master degree in chemistry or environment or environmental engineering having experience in collection of air pollution data collection and use of air data tools equipments.
 - One social sector expert having master degree in anthropology sociology and social work.
 - GIS analyst having master degree in computer science and Diploma in GIS, should have experience in data analysis and the interpretation and mapping.
- The firm must have at least ten years of relevant experience on environmental issues particularly in the acquisition of primary, development of environmental reports, policies and documents similar in nature.
- The firm having demonstrated experience of work on national / international projects of similar nature should be preferred.
- Demonstrated knowledge of relevant environment, climate, development, natural resources land management and project management aspects.
- In-depth knowledge of and experience with the government agencies and departments and acquaintance of their allied rules and procedures
- Knowledge of the private sector and NGOs will be desirable as it may relate to the probable sub-contracting of study.
- The Team must have ability to collect and analyze air, water, noise, and particulate matters data and should be able to communicate and report writing in English.
- The firm must have demonstrated experience of conducting research and studies, writing papers, developing reports for similar assignments.
- The team should have ability to work with, hold meetings, and obtain information from government officials, NGOs, private sector organizations, and other stakeholders.

Attall

07
12/2

PROPOSAL SUBMISSION FORM

Dear Sir / Madam,

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide Professional Consulting services (profession/activity for Project/programme/office) for the sum as may be ascertained in accordance with the Price Schedule attached herewith and made part of this Proposal.

We undertake, if our Proposal is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

We agree to abide by this Proposal for a period of 120 days from the date fixed for opening of Proposals in the Invitation for Proposal, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We understand that you are not bound to accept any Proposal you may receive.

Dated this day /month of year

Signature

(In the capacity of)

Duly authorized to sign Proposal for and on behalf of

PRICE SCHEDULE

The Contractor is asked to prepare the Price Schedule as a separate envelope from the rest of the RFP response as indicated in Section D of page 6 of the Instruction to Offerors.

All prices/rates quoted must be inclusive of all taxes. The Price Schedule must provide a lump sum cost of all services offered under this contract. However, a cost breakdown can be provided for convenience of understanding, a sample of cost breakup is given below.

The format shown on the following pages should be used in preparing the price schedule. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

In addition to the hard copies a soft copy may should also be provided.

Price Schedule:				
Request for Proposals for Services				
	Description of Activity/Item	Unit	Monthly Rate	Estimated Amount
1	Human resources remuneration			
2	Travel expenses			
3	Fuel costs			
4	Collection of Primary data laboratory cost and sampling cost			
6	Stakeholders Consultation Cost			
7	Mapping Formatting and designing of report			
8	Printing of the reports Misc/stationery			
9	Administrative costs, if any			
10	Taxes etc			
Total Estimated Cost of the Consultancy inclusive of all taxes (PKR)				

Draft Contents on the State of Environment Report

- I. EXECUTIVE SUMMARY
- II. OVERVIEW
- III. Current status, trend and key environmental issues.
 1. Land
 2. Air
 3. Water
 4. Climate Change
 5. Urbanization
 6. Biodiversity
 7. Waste
 8. Environment Health
 9. Chemical and Industry
 10. Environmental Information & Communication technology ICT.
 11. International Environment Cooperation.
- IV. Policy and institutional framework
 1. Policy
 2. Legal framework
 3. Institutional capacity

Annexure

List of Tables

List of Figures

List of Boxes

List of consultation Workshop Participation